

New Membership / Membership Upgrade Application Form



THE INTERNATIONAL INSTITUTE OF MANAGEMENT

The International Institute of Management

New Membership / Membership Upgrade Application Form

All sections must be completed. Type or print each section. A representative's name shall be filled in for Company Members.

- Notes:
1. You must provide details in items 16 to 30 if you apply for Associate, Member or Fellow Grade.
 2. Fill in all the others whenever applicable. Company applications must provide particulars of contact person in items 1. through 4.
 3. Use separate sheets if the space provided is insufficient. Copies of supporting documents must be submitted together with this application form.

Application for: ☐ New Membership ☐ Upgrade

Grade: ☐ Fellow ☐ Senior Member ☐ Member ☐ Associate ☐ Affiliate ☐ Student

1. Title:(Prof/Dr/Ir/Mr/Mrs/Miss/Ms)* Hon. Title(s):		
2. Last Name:	3. Other Name:	4. Chinese Name(if applicable):
5. Age:	6. Male/Female:	
7. Membership No.:	8. Membership Grade:	9. Year Awarded:
10. Home Address:		
		11. Email:
12. Home Telephone.:	13. Home Fax:	14. Mobile:
15. Indicate location to which IIM correspondence and publication should be sent:		
	Home	Office
Mail	☐	☐
Fax	☐	☐

Employment Details:

16. Employer Name:		
17. Office Address:		
18. Office Telephone:	19. Office Fax:	20. Current Position Starting Year:
21. Job Title:	22. Nature of Business:	
23. Your Immediate Supervisor		
a. Name:	b. Job Title:	
24. Details of Job Duties:		
Applicant shall clearly describe his/her duties and responsibilities in his/her organisation and submit an organisation chart to indicate his/her position within the organisation. If the engagement with the organisation is less than 2 years, the applicant shall submit the same details for the immediate past job as well.		
25. Organisation Annual Sales/Turnover:	25. Total Number of Employees:	
27. Personal Budget Responsibilities(turnover,values of asset controlled,etc):		
28. Number of direct subordinates:		
29. Immediate Past Job (not applicable to Student and Company Members):		
a. Company Name:	b. Industry:	c. Job Title:
d. Service Period from:	to	e. Number of Direct Subordinates:
		f. Number of Employees:

30. Qualifications Obtained:

Qualification Type

Title

Year

Institution

a. Post-graduate Degree:

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b. First Degree:

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c. Professional Qualifications(other than Management related ones):

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d. Management Qualifications:

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e. Other Qualifications(e.g. Certificate,Diploma):

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f. Qualification Currently under pursuit:

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(indicate anticipated date of completion)

31. References:

The first sponsor must be somebody who is familiar with you and should be able to support your application by actual knowledge of your responsibilities. if you are the head of your organisation, please name two business / professional associates

a. 1st SponsorName: Organisation: Job Title: IIM Membership No.(if applicable): b. 2nd SponsorName: Organisation: Job Title: IIM Membership No.(if applicable):

c. I am the applicant's first sponsor and can understand that the statements made are correct.

Name: Date: Signature:

32. Membership Fee:

☐ I would like to pay my initial membership fee plus assessment fee and the ongoing annual membership fee as it falls due in subsequent years through sending a crossed check payable to "The International Institute of Management Limited" with the payment reply slip to : Rm 1103,11/F, Shanghai Industrial Investment Bldg., 48-62 Hennessy Road, Wanchai, Hong Kong.

* For Overseas applicants, please write to us at info@iim.org for payment methods.

Any future increase in subscriptions will be notified in writing before your subscription falls due.

I intend to develop my management and professional skills and commit myself to support the Institute and abide by its code of professional conduct in my day-to-day practice. I hereby apply for membership / upgrade in my present membership *as per information provided above. I declare that the statements made above are correct and understand that membership could be rescinded if the information is found to be false or misleading. I consent to having my name and profession classified in the institute's publications. I further understand my membership shall cease and that I shall have no right in using any titles of the institute upon my failure to pay annual dues.

Signature: Date:

Completed application form shall be sent to Secretariat: Rm 1103, 11/F, Shanghai Industrial Investment Bldg, 48-62 Hennessy Road, Wanchai, HK.

Membership Grade:

Date Received:

Date Approved:

Membership No:

Approved Signature:

Received Items: ☐ Payment(32) ☐ Qualification Proof(30) ☐ Job information(24)

Classifications of Membership grades of the Institute

Hon Fellow (Hon FIIM)	This grade is awarded by invitation only, at the discretion of the Executive Council, to individuals who have demonstrated prominent achievement in the practice of management or administration within the industry or activity in which they operate, particularly at cross-national level.
Fellow (FIIM)	This grade will be applicable to those who meet all the criteria for the Full Member grade and who also possess successful track records in general management of substantial scope and duration at senior level in organisations of significance. Normally, FIIM have attained Doctoral degree or equivalent levels.
Senior Member (SMIIM)	This grade is for members who have achieved strong managerial success and demonstrated proven competencies and career performance, but who do not fully meet the academic requirements for Fellow status.
Full Member (MIIM)	This grade is normally for those who possess a Master degree or higher, with a minimum of three years management experience. Those with a good Bachelor degree and have extensive management experience may be considered on exceptional ground.
Associate (AIIM)	This is a developmental grade for those who possess an approved management, academic or professional qualification but have not yet met the experience criteria for higher membership grade. It may also be appropriate for individuals whose qualifications do not have a sufficiently high weighting factor and therefore, to compensate for this, they are required to gain a longer period of proven management experience.
Affiliate (Aff IIM)	This grade is given to encompass all those who wish to be identified with the aims of the Institute and are not operating primarily in a management capacity, or do not have appropriate qualifications.
Student (Stu IIM)	Full-time and part-time students pursuing recognised management or business studies programmes.
Company Member	A company member shall be an organisation that satisfies the Membership Assessment Panel that it actively promotes management excellence internally and are externally, or is providing education or training in management learn, and is interested in supporting the objectives of the Institute.

Schedule of Fees – Hong Kong

GRADE	ANNUAL MEMBERSHIP FEE (HK\$)	ASSESSMENT AND CERTIFICATE FEE(HK\$)	TOTAL INITIAL FEE (HK\$)
Hon Fellow (Hon FIIM)	N/A	N/A	N/A
Fellow (FIIM)	800	600	1,400
Senior Member (SMIIM)	700	600	1,300
Full Member (MIIM)	600	600	1,200
Associate (AIIM)	500	600	1,100
Affiliate (Aff IIM)	400	600	1,,000
Student (Stu IIM)	200	600	800
Company member	3000	600	3,600